



LEPC Meeting Minutes

February 5, 2026

The February 5, 2026 meeting of the LEPC was held in Room 103 at the Lancaster Public Safety Training Center. The meeting was called to order at 1300 by Chairperson Duane Hagelgans. The following were in attendance in-person or via Zoom as noted:

Members

Zach Gibbons, Lanc County DPS – in-person
Kim Stonebreaker, Wellspan ECH (Group 2) – in person
Gary Verna, Lebanon DES (Group 2) – in person
Jevon Miller, LBPD (Group 2) – via Zoom
Duane Ober, WESC (Vice Chairperson) (Group 3) – in person
Eric Bachman, MTFR, Fire Marshal (Group 3) – in person
John Kottmyer, E. Hempfield Twp Fire (Group 3) – in person
Chris Delong, Lancaster City EMC (Group 4A) – in person
Brooke Goodling, LCDPS (Group 4A) – in person
Lorraine Heiser, LCDPS ECC (Group 4B)
Ken Weber, LCPSTC (Group 4C) – in person
Todd Kirkpatrick, LCPSTC (Group 4C) – in person
Duane Hagelgans, PIO SCTF (LEPC Chairperson) (Group 5) – in person
Jay Barninger, Lancaster Safety Council – via Zoom

Guests

Walt Bair, PA DEP
Randy Gockley, Citizen - Ephrata Borough
Matt Clements, PEMA
Jason Weikel, LCDES
Courtney Cleary, LCDPS
Skye Zolomij, LCDPS Intern
Michael Armer, County of Lancaster
Paloma Bolt, City of Lancaster Intern
Todd Hutchinson, City of Lancaster Fire

Daryl Sensenig, Citizen
 Jason Weikel, LCDES
 Sara Glatfelter, LCDPS - Zoom
 Matt Clements, PEMA - Zoom

NOTE: A quorum was met and the minimum number of groups represented was met to vote of LEPC business.

-In accordance with Sunshine Law provisions, the meeting agenda was posted on the Emergency Management website on Tuesday, February 3, 2026, and a hard copy was posted in the main training center hallway on Monday, February 2, 2026 The meeting proceeded as follows:

1. **Previous Meeting Minutes** – The meeting packet included the December 4, 2025 LEPC Meeting Minutes. The minutes were voted on and approved via email vote by December 17th.
2. **Chemical Reporting and Planning Status** – Zach Gibbons provided a Chemical Reporting and Planning update. The report included the following:
 1. **SARA Title III Planning Updates** –No changes since December’s meeting.
 2. **New Planning Facility(ies)** – No changes since December’s meeting.
 3. **Facility Plan Reactivation** – No changes since December’s meeting
 4. **Facility Deletions** – None
 5. **Boarder County Updates** – No changes since December’s Meeting
 6. **SARA Facility Status (Current)**

a. Total Active Facilities	206
b. Total Plans Approved (LEPC)	195*
c. Total Plans Approved (SERC)	195
d. Border County Plans	12
e. Border County Plans Approved	12
f. Total Off-Site Planning Sites	218
7. **TIER II – 2026 As of 02/05/2026**

Non Exempt- Facilities Reporting	0
Chemicals Assessed	0

(0
billable)

Total Fees Assessed **\$0**
Total Fees Collected **\$0**

8. **Special Hazard Off-site Consequence (SHOC) Plans** – Brian advised that there were no changes or updates regarding the SHOC Plans. Below are the SHOC Statistics.
- a. New SHOC Plans- None
 - b. SHOC Plan Updates- None
 - c. SHOC Plan Status-
 - i. LPG Identified Facilities: 47
 - ii. LFG SHOC Plans LEPC Approved: 9
9. **Environmental Inquiries and Notices** – Zach Gibbons reported on Open Records Requests from Environmental Consultants seeking hazardous chemical storage and incident history of properties as part of phased studies for property acquisition. The meeting packet included a list of 11 requests processed since the December LEPC meeting.
- Downstream Water Use Notifications** received from facilities that met the notification criteria under the PA Storage Tank and Spill Prevention Act of 1989, three new notifications were received since the December Meeting.

Item 5- Haz Mat Incidents –

Haz Mat Responses -Jason Weikel reported on the hazmat responses that occurred since the December meeting. He reported that there were eight calls for service, and he outlined the incident responses.

Extremely Hazardous Substance Releases – No releases since December

Item 6- Haz Mat Readiness –

Haz Mat 2 Operational Update – Gary discussed the financial report for calls in Lancaster County. Gary discussed the money that has been distributed to fire departments in Lancaster County. Gary discussed a bill that is over 150 days past due. Gary explained the situation that the bill was for a residential customer who was unable to pay. A payment plan was discussed with the customer but no money was ever received. The invoice will be addressed in new business.

Item 7- LCPSTC Training- The meeting packet included the 2026 Hazmat training spreadsheet with completed classes and roster (totals) as well as the program schedule for the remainder of the year. Ken reported more hazmat classes are scheduled this year than previous years.

Item 8- Old Business –

1. LEPC Summit- Zach reported that the date is set for February 19, 2026. Lunch is ordered. There are 70 participants registered. Zach is looking for one more speaker if anyone is interested.

Item 9 – New Business –

1. Strategic Planning RFP: Mike Armer presented a summary of the vendor selection process. Mike announced that ESCI was the selected vendor due to the selection committee’s agreement that they will be able to complete the project the LEPC is intending to complete at a reasonable price. The motion was made to approve the cost of ESCI as the vendor at the cost of \$39,633 by Eric B. and seconded by Duane Ober. The motion was approved unanimously.

2. Bill Payments:

- **Incident # 2025-79 150-day old invoice-** As explained in Gary's Operational Update, there is an unpaid invoice for a residential customer that has exceeded 150 days. LCDES is asking \$349 of the invoice to cover milage and equipment costs on the invoice. The motion to cover the costs was made by Ken W. and seconded by Eric B. Gary V., who abstained from voting. The motion passed unanimously.
 - **Bi-monthly Payment to LCDES for Retainer Fee:** The invoice attached from LCDES for their retainer fee and admin fee for a total of \$3,809.09. This invoice is for the latest installment of the retainer fee paid to LCDES. This invoice is part of the agreement with LCDES. The motion was made by Todd K. and seconded by Chris D. Gary V. who abstained from voting. The motion passed unanimously.
 - **Insurance Claim Deductible Payment :** Squad 99-1 had an incident where the garage door malfunctioned and closed while the truck was backing into the station. The garage door broke the AC cover on the roof. This claim was submitted to the insurance company. LCDPS asked the LEPC to pay the \$2,000 deductible that was not covered by insurance. Zach G. made the motion to pay the bill. The motion was seconded by Todd K. The motion passed unanimously.
3. Volunteers in HazMat Duane H. brought up that a plan should be put in place to get hazmat technicians in Lancaster County to be a part of hazmat response and assist Lebanon County. Duane suggested that the volunteers be a part of the Lancaster County Rescue Task Force. Gary V. stated that a process is in place to take applications from anyone who is interested in joining LCDES HazMat Team. There is a post on social media from LCDES with the link to the application that should be shared with the Lancaster County Fire Chiefs.
- Randy G. asked if Lancaster City Fire had trained technicians. Chris D. acknowledged that they have 12 members with their technician level certification.
4. Kim S. requested that the LEPC Bylaws be sent to all the LEPC members so that she can evaluate whether she wishes to remain a member of the LEPC. Kim discussed that she believes that she had volunteered for every subcommittee created for projects set by the LEPC and has not been included on the committees.
5. Eric B. requested that each LEPC member get an LEPC handbook that has all of the relevant regulations to the LEPC member.
- Zach G. requested that Eric B. send him the handbook that he had created so there is a starting point that can be updated and distributed.

Item 10 – Public Comment – None

Item 11 – Next Meeting/Schedule –

1. Next Meeting: April 2, 2026 @ 1PM – LCPSTC

Item 12 – Adjourn

**** Motion made by Brooke G., Seconded by Ken W. Meeting Adjourned at 1:44 PM****

Meeting Minutes Prepared By:

Zach Gibbons – LEPC Manager