

**LANCASTER COUNTY CHILDREN AND YOUTH AGENCY  
CITIZENS' ADVISORY COMMITTEE  
MINUTES**

February 18, 2025

**Board Members Present:** Commissioner Yoder, Kurt Miller, Phil Berkheiser, Brian Klugh, Angela Keen, India Folk, Cathy Ginder, Katherine Walker, Ramonita O'Maille, Bertha DeJesus-Saldana, Deb Jones, Christopher Wenden, Ashlee Rineer, Ryan Kuener, Stacey Spangenburg, and Crystal Martin

**Staff Present:** Crystal Natan, Executive Director, Kara Davis, Intake Director, Rebecca McMinn, Family Support Director, and Lindsey Brenna, Executive Administrative Coordinator

**Community Present:** Sarah Nicell, LNP, Maggie Carnes, Intern, Michael Fitzpatrick

**Excused:** Cathy Ginder, Kelley Zipp, Betsy Frame

**Call to Order:** Board Chair Angela Keen called the meeting to order at 8:02AM

**Approval of Board Minutes:** Phil Berkheiser motioned to approve the November 2024 meeting minutes; Kurt Miller seconded.

**Old Business:**

Angela Keen board chair asked if there was any old business to discuss.

**New Business:**

Introduction of members

Welcome-From Executive Director Crystal Natan

Kurt Miller asked if the flood/move update will be discussed

Director Natan asked for nominations for chair and vice chair, we will hold a vote in May

**Executive Director's Report:**

- Executive Director Natan opened her report with an update on the flood/restoration plans. She explained we are working on finalizing our plan and will be moving back to the 2<sup>nd</sup> floor in the next 6 months. Director Natan explained that we are trying to work with available building space to move our employees from our YIC location to 150 in the next 6 months. Tentatively we are looking into more space on the 6<sup>th</sup> floor. It is important to try and have all of our operations in the same building.
- Deb Jones asked about how insurance handled the price of the flood. Commissioner Yoder explained that the insurance did cover damage, and it did not affect our budget.
- Commissioner Yoder asked why we want to relocate the rest of our staff to 150. Director Natan explained that it will be beneficial to the agency to have staff in one building to help with collaboration. Rebecca McMinn explained that she believes that her staff would benefit from being at the main office.
- Director Natan talked about the significant management changes in the agency, Kara Davis officially has taken over as Director of Intake. Kara Davis added she has a great team, and she'll try her best to keep on track.

- Director Natan discussed some personnel issues, but we have worked through all the problems.
- Director Natan announced the retirement of Betsy Frame in May 2025. Director Natan stated that interviews are scheduled that will be taking place this Friday. This will allow training with Betsy before she retires. Director Natan mentioned some other disruptive personnel changes. She mentioned the turnover of the CYA solicitors, three who have left since the last meeting. Director Natan explained the solicitor's role in Children and youth.
- Director Natan mentioned she has been tasked with the coordination of a new program with the dependency court, Family Treatment Court. She explained they are in the very early stages of planning; this will be a new process for Lancaster County dependency court. Drug court is already in place for the criminal division. Director Natan mentioned that she may be reaching out to members to be on the steering committee to help plan and implement Family Treatment Court.
- Angela Keen asked if any other counties have employed this model. Director Natan stated that York County attempted and then stopped, Lackawanna County uses this model, but it is more criminally focused versus dependency court. There is a county in Maryland that uses this type of court model.
- Commissioner Yoder asked if there is a general number of how many clients are affected with substance issues, Director Natan followed with about 70 percent. Christopher Wenden asked if being down solicitors will delay cases being heard- Director Natan followed with we have no choice but to hear cases due to regulations. Commissioner Yoder asked about plans of safe care will work with the new court process. Director Natan explained that this will help mothers who are delivering new babies, and we can collaborate and develop plans for these families.
- Director Natan discussed that we implemented Workday. Staff are adjusting well to clocking in and clocking out. Staff have struggled with expense reports, but ongoing training is being provided.
- Director Natan discussed some of the Agency goals for the year.
- Director Natan provided an update on the youth housing voucher program. Deb Jones explained that there are 10 vouchers available to youth, there is just a lack of housing available.
- Kurt Miller discussed a project her is currently is involved in, in York County, referencing case management. Commissioner Yoder replied to Kurt Miller saying Judge Brown is very interested in a program like that.
- Christopher Wenden asked how we are with the number of resource parents we currently have. Director Natan replied that honestly state-wide/ nationwide there are not enough resource parents.

**Upcoming Events:** None

**Announcements:** None

**Public Comment:** None

The meeting was adjourned at 9:29 A.M.

**NEXT MEETING:  
May 19, 2025  
August 18, 2025  
November 17, 2025**

**8:00-9:30 a.m.  
via TEAMS and In Person  
Join the meeting: [TEAMS Link to follow](#)**

Respectfully submitted,  
Lindsey Brenna