

2022 Budget Presentation



The mission of the Lancaster County Government is to create a government that is effective, cost efficient and consumer friendly.



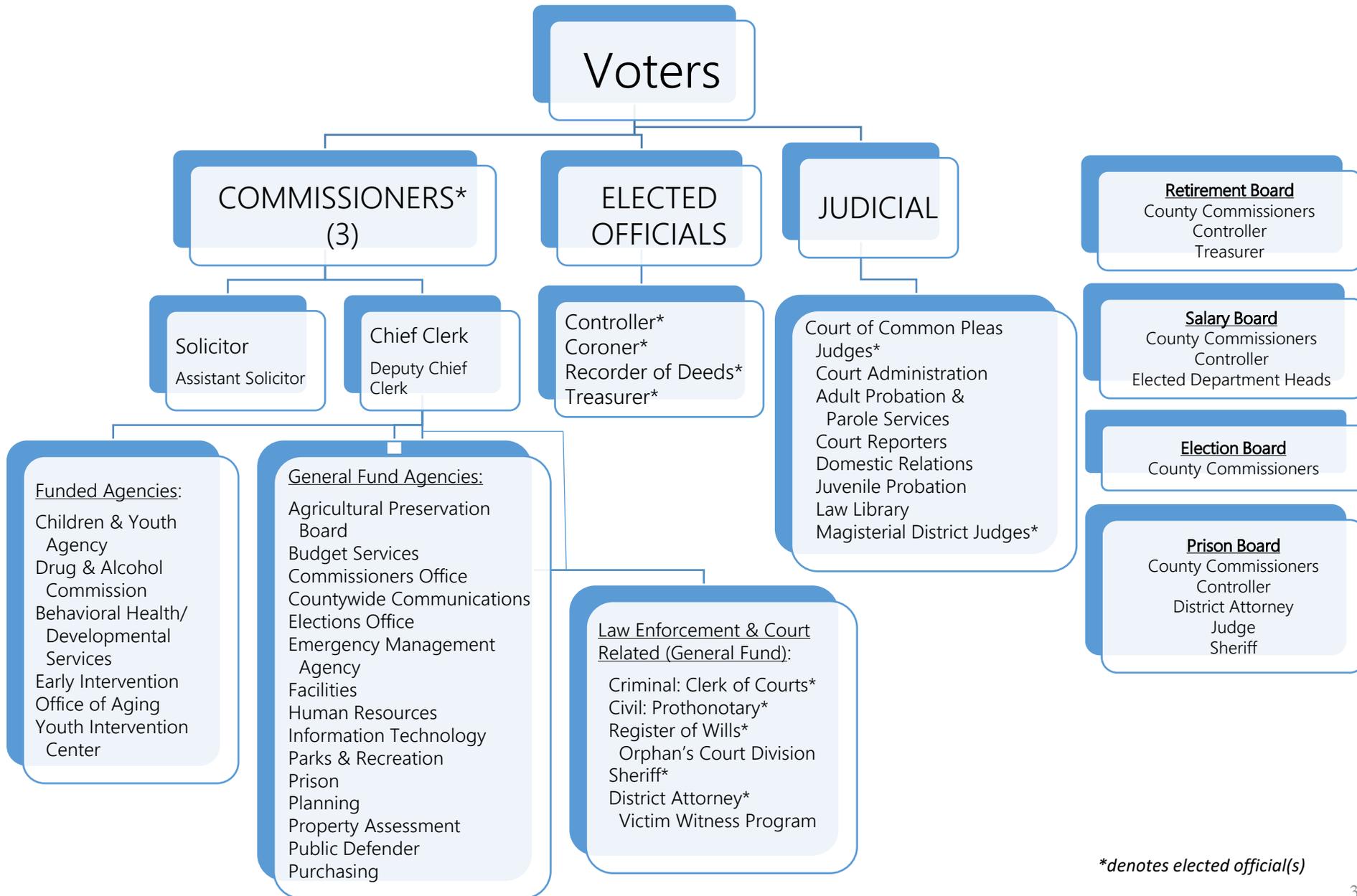
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*Front page photo credits:
Top: Don Shenk
Bottom: Main Line Parent*

Lancaster County Organizational Chart – 3rd Class County



2022 Budget

Budget Highlights



- Total Consolidated Budget = \$356,201,104
 - ✓ General Fund Budget = \$226,146,294
 - ✓ Funded Agencies = \$130,054,810
- Structurally Balanced Budget for FY 2022.
 - ✓ GF Revenue Exceeds Expenses by \$100,000
 - ✓ GF Balance at 12/31/2022 projected at \$50,505,744
- No Tax Increase for 2022
 - ✓ Millage Rate remains at 2.911 mills
- No layoffs
- Salary Increases of 4.25%, 4.75%, and 5.25%
- Credit Rating of Aa2

2022 Budget

Proposed Resolution Revenue



	<u>GENERAL FUND</u>	<u>OTHER FUNDS</u>	<u>TOTAL</u>
REVENUE			
County Tax Receipts—2022			
Real Estate (2.911 Mills)	\$123,969,026		\$123,969,026
Delinquent Taxes	\$2,074,000		\$2,074,000
Total County Tax Receipts—2022	\$126,043,026		\$126,043,026
State & Federal Grants—2022	\$5,534,852	\$91,347,146	\$96,881,998
Fees & Fines—2022	\$37,112,822	\$5,399,848	\$42,512,669
Interest Earnings—2022	\$110,000	\$27,000	\$137,000
County Match-2022		\$14,512,834	\$14,512,834
TOTAL 2022 RECEIPTS	<u>\$168,800,700</u>	<u>\$111,286,827</u>	<u>\$280,087,527</u>
Fund Balance Available 12/31/21	\$50,405,744	\$16,234,296	\$66,640,040
Reserve for Encumbrances	\$6,939,850	\$2,533,687	\$9,473,537
Total Receipts & Fund Balance	\$226,146,294	\$130,054,810	\$356,201,104

2022 Budget

Proposed Resolution Expenditures



	<u>GENERAL FUND</u>	<u>OTHER FUNDS</u>	<u>TOTAL</u>
Payroll & Fringe Benefits	\$88,956,445	\$40,911,017	\$129,867,462
Other Operating Expenditures	\$34,925,880	\$67,963,979	\$102,889,860
Capital	\$2,089,393	\$5,324,584	\$7,413,978
Debt Service	\$21,619,534		\$21,619,534
Radio Project Lease & Interest	\$2,226,973		\$2,226,973
Voting Machine Lease	\$595,258		\$595,258
County Match	\$14,512,834		\$14,512,834
Affiliated Agency/Capital Project Grants	\$3,333,195		\$3,333,195
RRTA Funding	\$441,187		\$441,187
TOTAL 2022 OPERATING EXPENDITURES	\$168,700,700	\$114,199,580	\$282,900,280
2021 Commitments Expended in 2022	\$6,939,850	\$2,533,687	\$9,473,537
Fund Balance Remaining 12/31/22	\$50,505,744	\$13,321,543	\$63,827,287
Total 2022 Operating Expenditures And Fund Balance Remaining 12/31/22	\$226,146,294	\$130,054,810	\$356,201,104

TAX RATE ON ASSESSED VALUE OF REAL ESTATE = 2.911 MILLS

TAXABLE ASSESSED VALUE = \$43,190,458,700

TAX INCREASE OVER 2021 = 0%

2022 Budget

General Fund Expense Major Budget Increases and Decreases



	<u>2022 Proposed Budget</u>	<u>2021 Adopted Budget</u>	<u>2022 vs 2021 Variance</u>
Health Benefits	\$14,682,786	\$13,283,505	\$1,399,281
Land/Building Improvements	\$1,382,431	\$219,000	\$1,163,431
Affiliated Agency Grants	\$3,333,195	\$2,608,195	\$725,000
County Match	\$14,512,834	\$13,851,119	\$661,715
Equipment Maintenance & Repair	\$4,899,293	\$4,411,874	\$487,419
Telephone & Telegraph	\$2,722,148	\$2,237,814	\$484,334
Other Contractual/Professional Services	\$11,147,041	\$10,733,061	\$413,980
Vehicle Purchases	\$164,000	-	\$164,000
County-Wide Rental, Leasing & Other Costs	\$5,593,729	\$5,470,570	\$123,159
Other Services	\$922,906	\$802,706	\$120,200
Payroll Taxes	\$5,556,216	\$5,439,865	\$116,351
Other Increases less than \$116,352	\$7,599,766	\$7,309,036	\$290,730
Salary & Wages	\$63,722,163	\$65,215,113	\$(1,492,950)
Retirement Contribution	\$4,995,280	\$5,555,416	\$(560,136)
Machinery & Equipment	\$230,855	\$428,700	\$(197,845)
Furniture & Fixtures	\$43,000	\$200,000	\$(157,000)
Computer Software	\$114,007	\$259,642	\$(145,635)
Printing	\$516,036	\$660,662	\$(144,624)
Computer Hardware	\$155,100	\$287,500	\$(132,400)
Debt Services	\$21,619,534	\$21,704,717	\$(85,183)
All Other Decreases less than \$85,183	\$4,788,380	\$5,194,673	\$(406,293)
Grand Total	\$168,700,700	\$165,873,168	\$2,827,532

2022 Budget

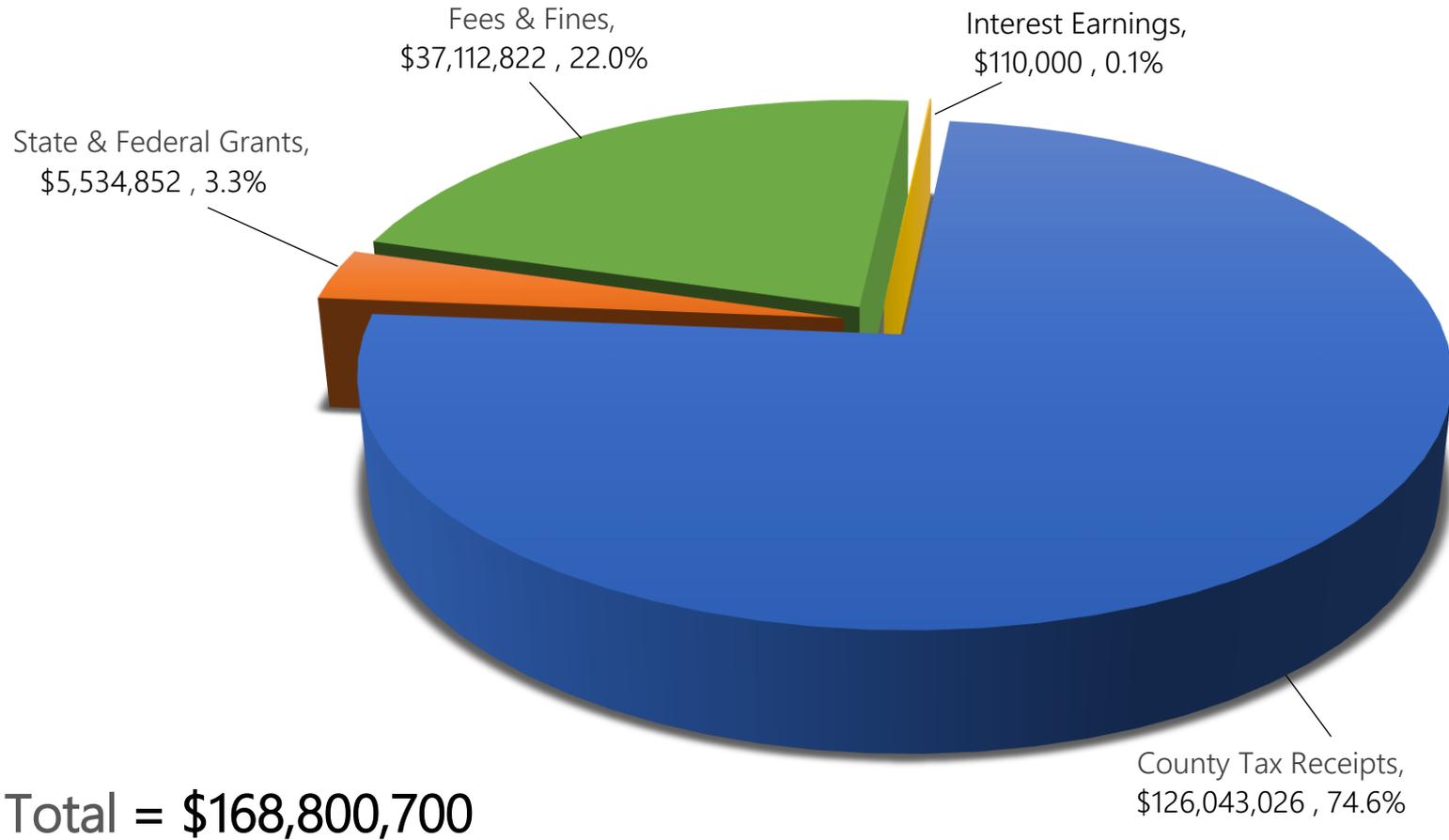
2022 vs. 2021 General Fund Comparison



REVENUE	2022 PROPOSED BUDGET	2021 ADOPTED BUDGET	VARIANCE	% CHANGE	2020 ADOPTED BUDGET
County Tax Receipts	\$126,043,026	\$124,280,605	\$1,762,421	1.42%	\$123,244,737
State & Federal Grants	\$5,534,852	\$5,183,253	\$351,599	6.78%	\$5,354,109
Fees & Fines	\$37,112,822	\$36,284,310	\$828,512	2.28%	\$35,693,398
Interest Earnings	\$110,000	\$200,000	(\$90,000)	-45.00%	\$1,100,000
TOTAL RECEIPTS	<u>\$168,800,700</u>	<u>\$165,948,168</u>	<u>\$2,852,532</u>	1.72%	<u>\$165,392,244</u>
EXPENDITURES					
Payroll & Fringe Benefits	\$88,956,445	\$89,493,900	(\$537,455)	-0.60%	\$87,618,271
Other Operating Expenditures	\$34,925,880	\$33,594,290	\$1,331,590	3.96%	\$32,045,262
Capital	\$2,089,393	\$1,394,841	\$694,552	49.79%	\$1,137,089
Debt Service	\$21,619,534	\$21,704,717	(\$85,183)	-0.39%	\$24,595,156
Radio Lease & Interest	\$2,226,973	\$2,226,973	\$0	0.00%	\$2,226,973
Voting Machine Lease	\$595,258	\$579,007	\$16,251	2.81%	\$595,258
County Match	\$14,512,834	\$13,851,119	\$661,715	4.78%	\$13,831,538
Affiliated Agency Grants	\$3,333,195	\$2,608,195	\$725,000	27.80%	\$2,865,695
RRTA Funding	\$441,187	\$420,126	\$21,061	5.01%	\$400,120
TOTAL OPERATING EXPENDITURES	<u>\$168,700,700</u>	<u>\$165,873,168</u>	<u>\$2,827,532</u>	1.70%	<u>\$165,315,362</u>

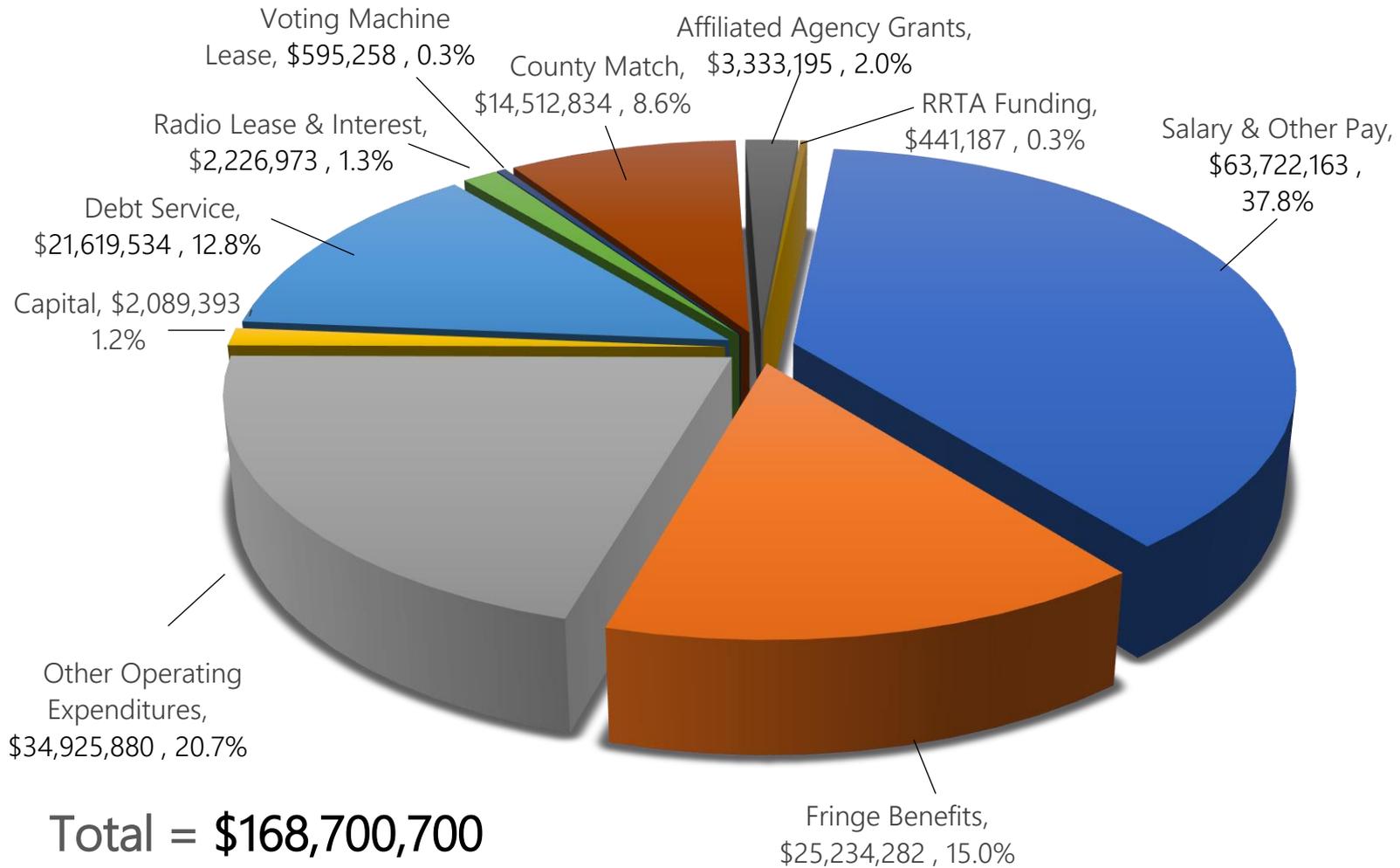
2022 Budget

General Fund Revenue Breakdown



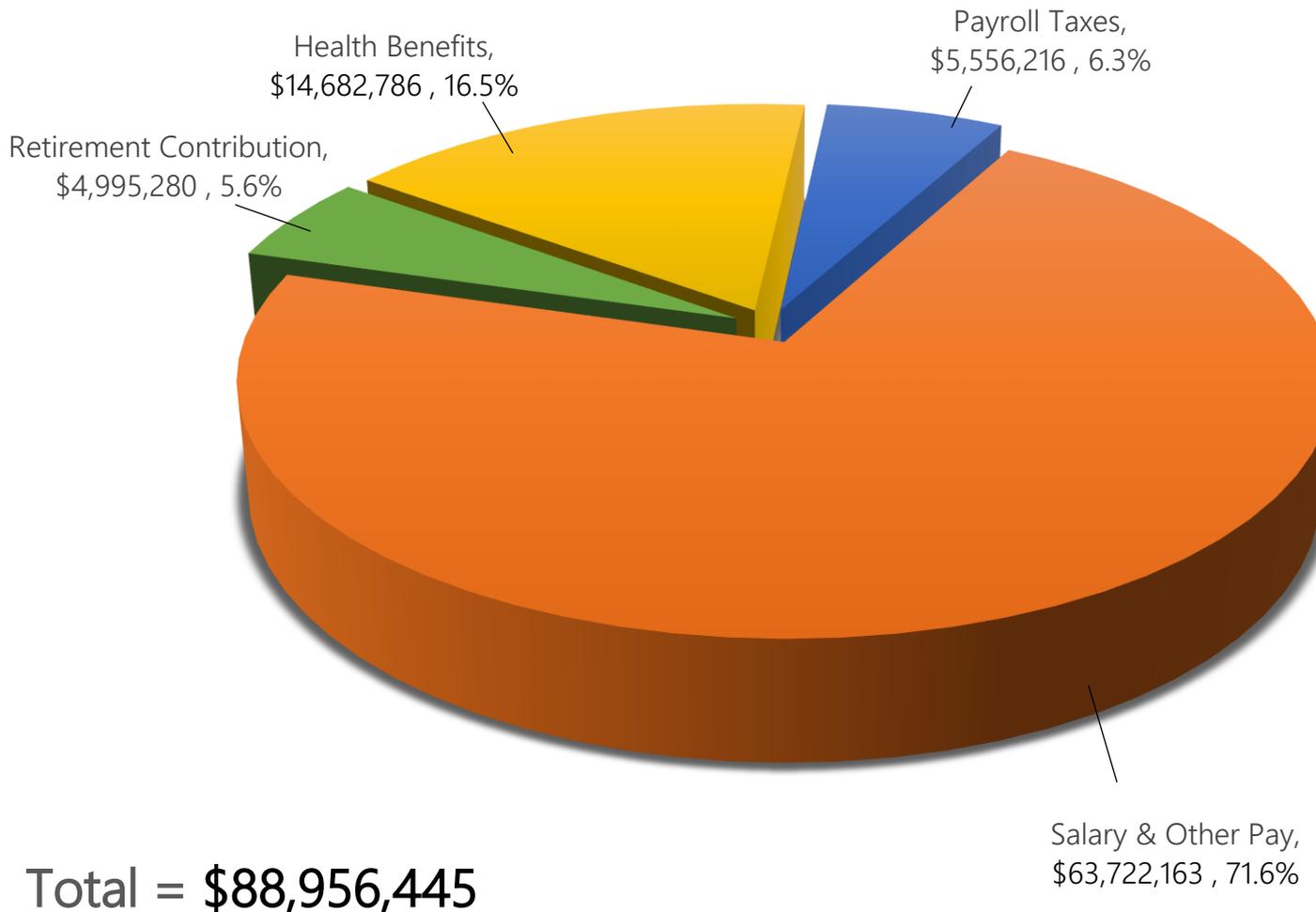
2022 Budget

General Fund Expenses Breakdown



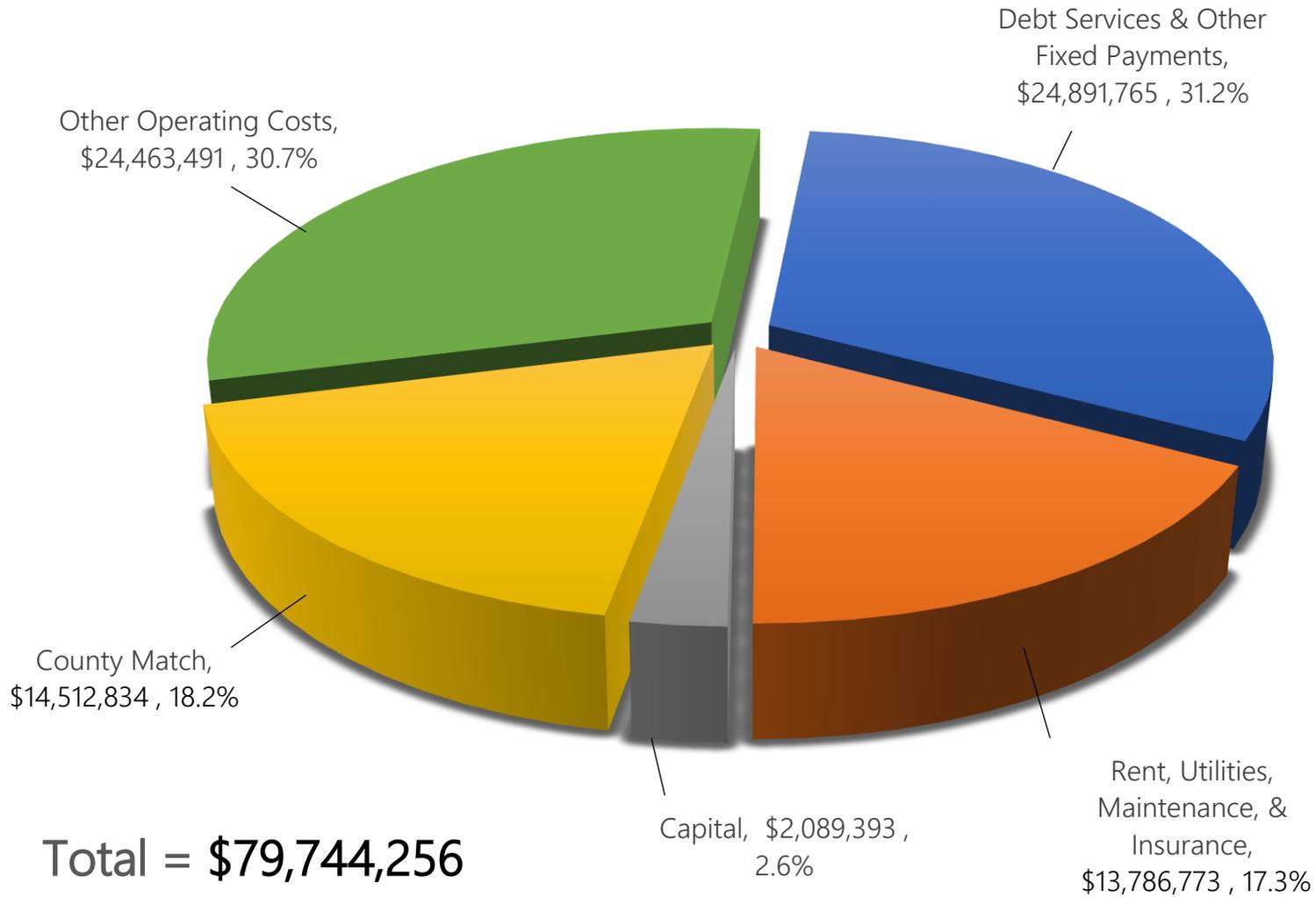
2022 Budget

General Fund Payroll Expense Budget



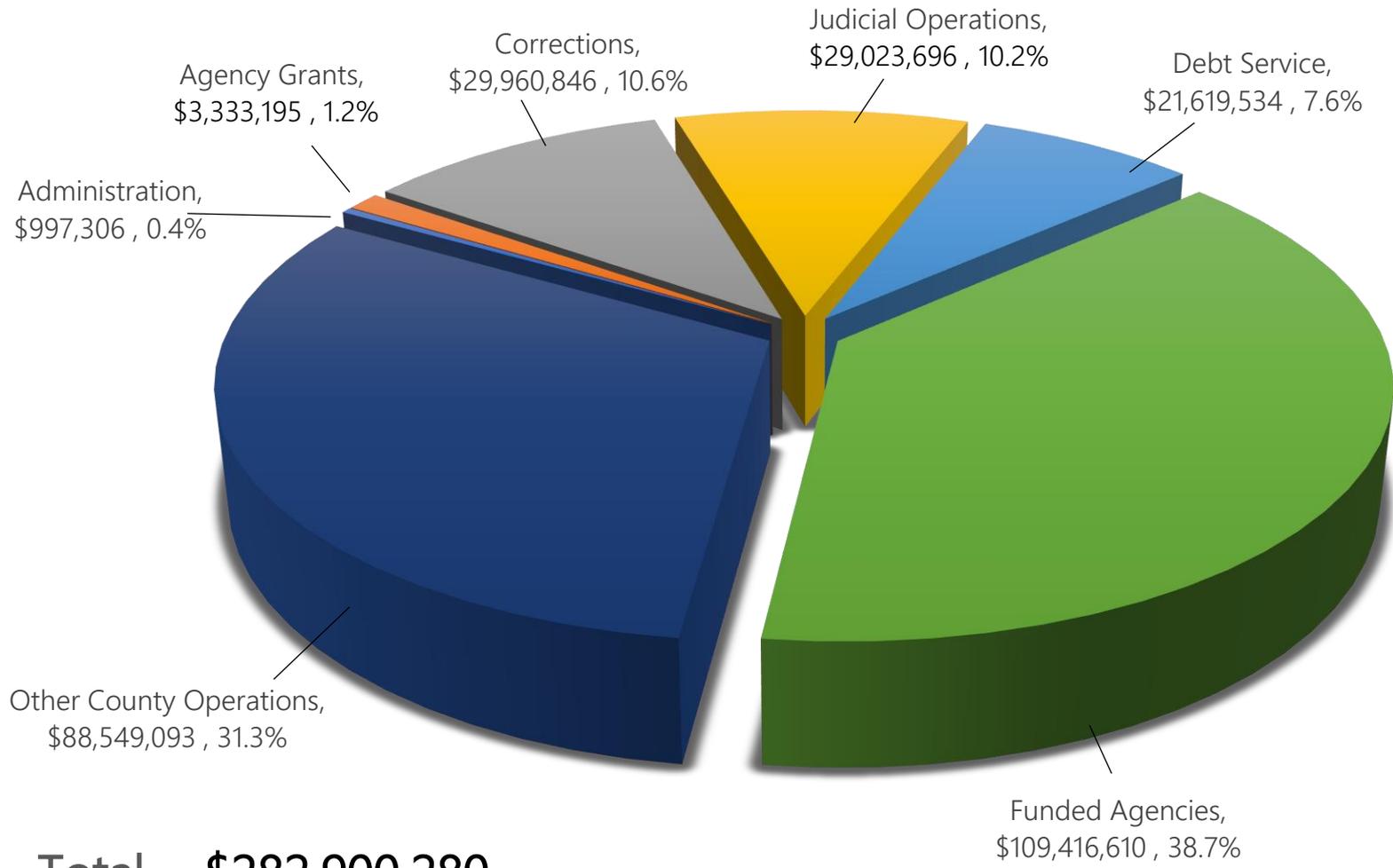
2022 Budget

General Fund Operating Expense Budget Breakdown



2022 Budget

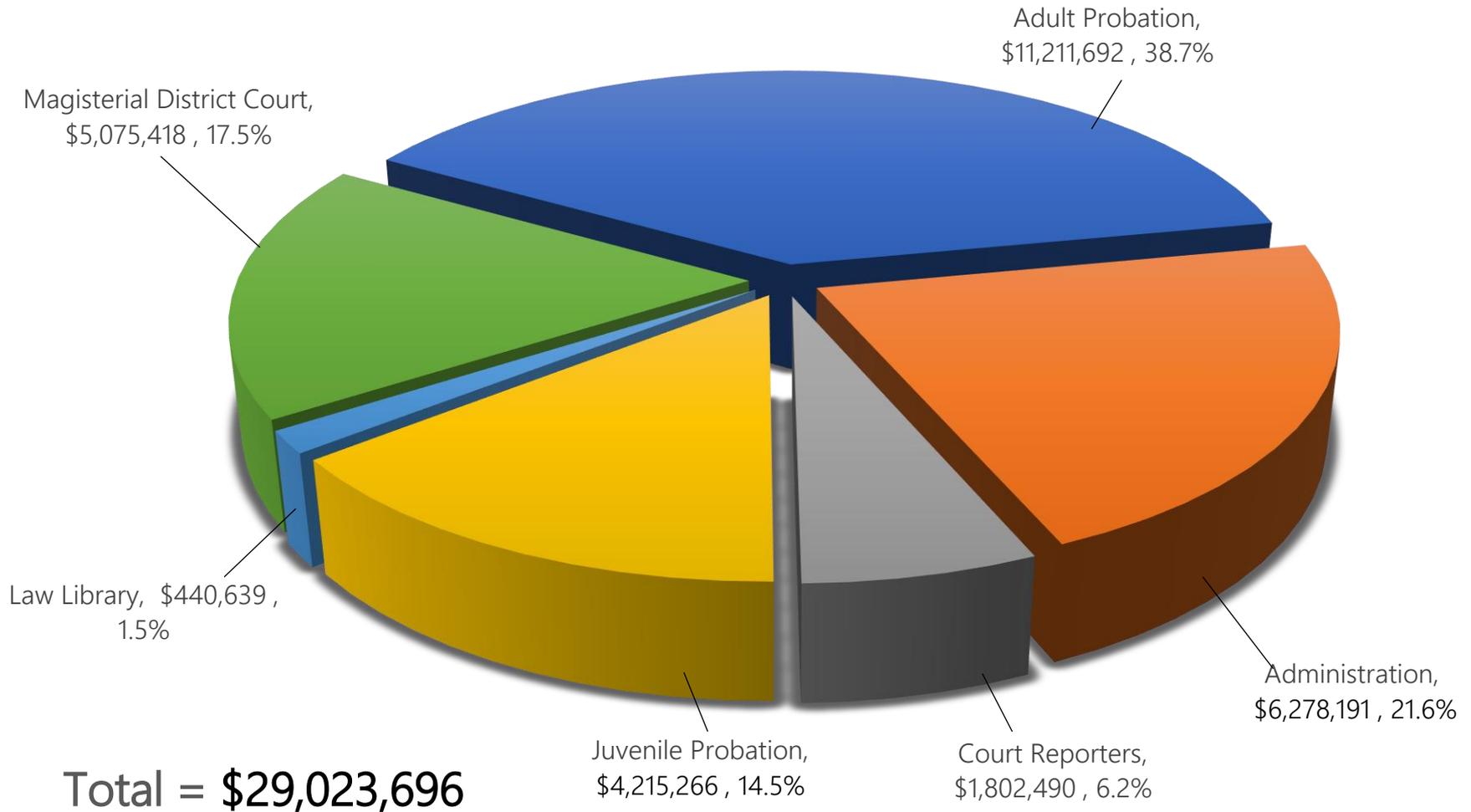
County Budget Expense Breakdown (All Funds)



Total = \$282,900,280

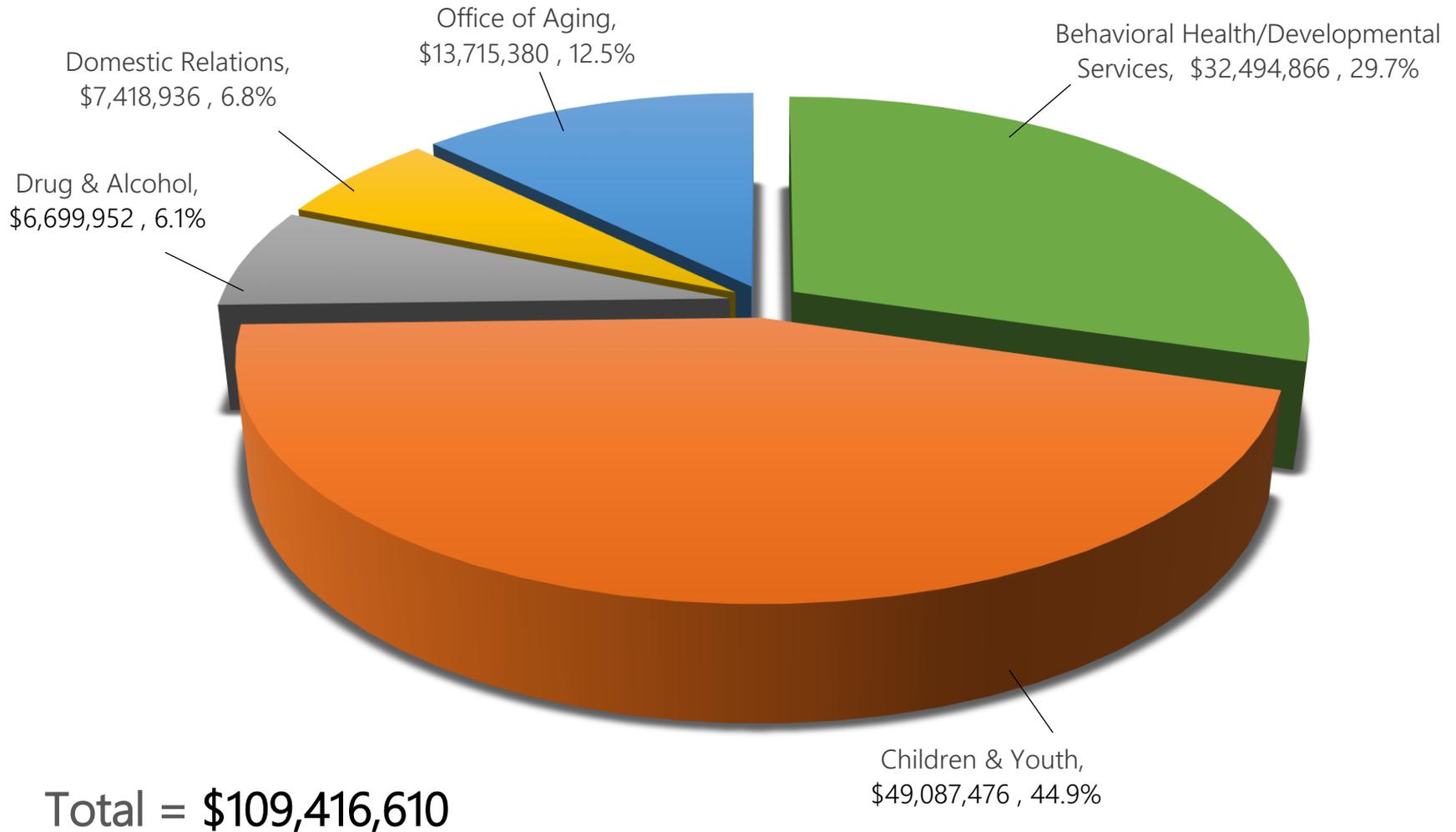
2022 Budget

Expenses for Judicial Operations (General Fund)



2022 Budget

Expenses for Funded Agencies (Other Funds)



2022 Budget

Agency Grants



	<u>General Fund</u>	<u>ARPA Funds</u>	<u>Act 13 Funds</u>
Agricultural Extension (Penn State College of Ag)	\$470,000		
Library System	\$1,893,740		
Member Libraries	\$175,000		
Lancaster Conservation District	\$325,000		
Economic Development Company of Lancaster	\$100,000		
Downtown Investment District	\$44,455		
Lancaster Ag Council			\$20,000
Susquehanna Heritage			\$30,000
Ag Preserve/Farmland Trust			\$250,000
Lancaster Conservancy		\$150,000	
Steinman Foundation (Little Conestoga Creek)		\$175,000	
Grand Total	\$3,008,195	\$325,000	\$300,000

Total General/ARPA Funds: \$3,333,195

Total ACT 13 Funds: \$300,000

2022 Budget

General Fund Pay-As-You-Go Capital Summary



Department/Agency	Capital Item/Project	Amount
Communications	Radio room - 24hr dispatch chair replacement	\$ 10,000
District Attorneys Office	Cold case unit surveillance camera equipment	\$ 10,000
Youth Intervention Center	HVAC equipment cooling tower motor rebuild	\$ 10,000
Facilities Management	Replacement of VH1 gate	\$ 10,000
District Attorneys Office	Digital forensic unit computers	\$ 11,000
Facilities Management	Pavilion #11 roof replacement in County park	\$ 11,500
Youth Intervention Center	Refrigerator/coolant monitor	\$ 15,000
Communications	Refrigerator/freezer--replacement	\$ 15,000
Information Technology	GIS data archive storage	\$ 15,000
Parks	Breezy View - gazebo repair/replace	\$ 15,000
Coroners Office	Biometric card readers	\$ 15,000
Communications	Cisco-distribution services	\$ 15,400
Facilities Management	Humidity wheel unit for classrooms 102/103	\$ 18,000
Facilities Management	Replacement of V-Gate	\$ 22,500
District Attorneys Office	Trijicon RMR type 2 adjustable LED sights	\$ 24,165
Coroners Office	Transportation and rigging for CT scanner	\$ 25,000
Facilities Management	Remediation/removal of all A-level ceiling tiles	\$ 25,000
Facilities Management	Central Park Buchmiller tennis courts	\$ 25,590
Facilities Management	Replacement of CG-33 and 33A Gates	\$ 26,000
Facilities Management	Repair and replace sidewalks-County-wide	\$ 27,797
Planning	Bike and pedestrian infrared counters (multiple locations)	\$ 29,900
Communications	VM Ware and Hardware (HP-Gen 10)	\$ 30,000
Information Technology	Azure Services/SharePoint Online/Restorations	\$ 30,000
Facilities Management	Repair and replace sidewalks-Prison	\$ 30,000
Information Technology	Windows server data center SA (1st of 3 yr. cycle)	\$ 32,950
Communications	Strobe lighting - various tower sites	\$ 36,000
Facilities Management	NRG equipment controls for machinal rooms (#2, #3, #4)	\$ 40,000
Training Center	Pavilion enclosure for three-season training	\$ 45,000
Communications	Generator and site-work at Christiana tower location	\$ 49,000
County Prison	Mandated repairs to shower rooms	\$ 49,500
Training Center	LED lighting conversion	\$ 49,500
Facilities Management	Ford F250 4x4 SD Reg Cab Truck w/Plow	\$ 50,000
Facilities Management	Ford F250 4x4 SD Reg Cab Truck w/Utility Body	\$ 52,000
Facilities Management	Ford F350 Chassis 4x4 SD Reg Cab Truck w/Service Body	\$ 62,000
Parks	Comfort stations #1, #21, #3, and #GO5 (@\$25k per project)	\$ 100,000
Facilities Management	Replace five (5) lawn mowers across County Parks system	\$ 175,000
County-wide	Other Capital items/projects under \$10,000	\$ 187,047
GRAND TOTAL		\$ 1,394,849

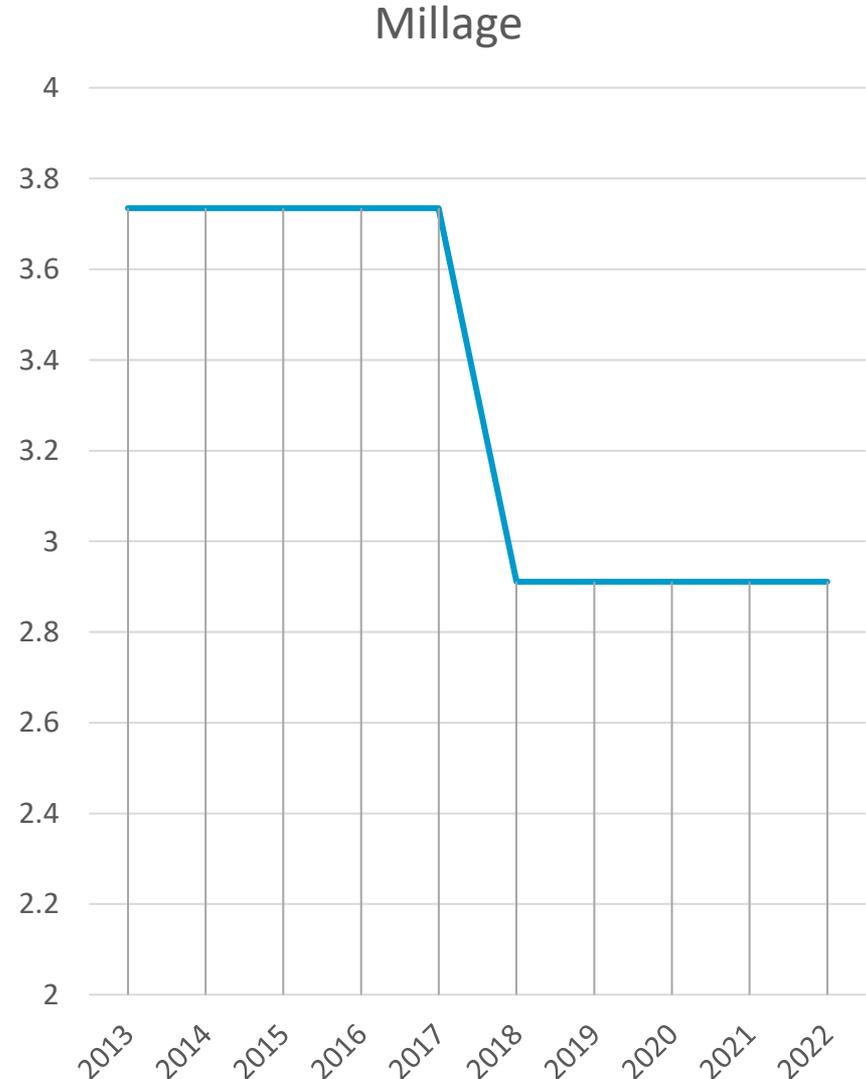
Excludes General Fund contribution to Capital Improvement Fund.

2022 Budget

Millage Rate History



2013	<ul style="list-style-type: none">• 3.735 County millage (9.3% increase)
2014	<ul style="list-style-type: none">• 3.735 County millage (0% increase)
2015	<ul style="list-style-type: none">• 3.735 County millage (0% increase)
2016	<ul style="list-style-type: none">• 3.735 County millage (0% increase)
2017	<ul style="list-style-type: none">• 3.735 County millage (0% increase)
2018	<ul style="list-style-type: none">• 2.911 County millage (0% <u>revenue</u> increase)• Reassessment
2019	<ul style="list-style-type: none">• 2.911 County millage (0% increase)
2020	<ul style="list-style-type: none">• 2.911 County millage (0% increase)
2021	<ul style="list-style-type: none">• 2.911 County millage (0% increase)
2022	<ul style="list-style-type: none">• 2.911 County millage (0% increase)



2022 Budget

Employees by Department 2020-2022 (FT/PT- All Funds)



	Actual Payroll Count 12/2020	Actual Payroll Count 12/2021	Funded 2022
Commissioners Office	9	8	9
Purchasing	10	11	12
Human Resources	7	8	10
Budget Services	3	3	3
Property Assessment	21	19	22
Veterans Affairs	4	4	4
Legal Department	7	7	8
Voter Registration	16	16	18
Treasurers Office	11	11	11
Controllers Office	23	24	24
Recorder of Deeds	6	7	9
Tax Collectors	12	12	12
Parks	23	22	57
Public Safety Training Center	11	11	11
Public Defender	39	40	41
Emergency Management	7	7	8
Communications	94	93	112
Planning	28	23	31
Ag Preserve	6	5	6
Information Technology	45	42	46
Facilities Management	31	24	47
Court Administration	19	21	21
Law Library	2	3	3
Legal Services	59	51	65
Court Reporters	12	17	20
Jury Services	1	1	1
Domestic Relations	88	81	101
APPS - Supervision Services	115	115	122
Juvenile Probation	52	50	54
APPS- Collections Unit	10	10	10
APPS - Domestic Violence Unit	8	7	12
APPS - Drug Court	5	4	5
APPS - Mental Health Court	1	1	1
Clerk of Courts Office	17	13	21
District Attorneys Office	83	82	90
Register of Wills Office	8	8	9
Prothonotary	25	24	27
Magisterial District Courts	94	90	100
Sheriffs Office	74	64	81
Coroners Office	10	12	12
Prison	249	196	291
Youth Intervention Center	89	75	114
Children & Youth	134	120	162
Office of Aging	76	76	94
Drug & Alcohol	10	10	10
Behavioral Health	106	104	130
Developmental Services	53	50	59
Early Intervention	29	30	36
Grand Total	1,842	1,712	2,152

2022 Budget

Employees by Department 2020-2022 (FT/PT- General Fund)



	Actual Payroll Count 12/2020	Actual Payroll Count 12/2021	Funded 2022
Commissioners Office	9	8	9
Purchasing	10	11	12
Human Resources	7	8	10
Budget Services	3	3	3
Property Assessment	21	19	22
Veterans Affairs	4	4	4
Legal Department	7	7	8
Voter Registration	16	16	18
Treasurers Office	11	11	11
Controllers Office	23	24	24
Recorder of Deeds	6	7	9
Tax Collectors	12	12	12
Parks	23	22	57
Public Safety Training Center	11	11	11
Public Defender	39	40	41
Emergency Management	7	7	8
Communications	94	93	112
Planning	28	23	31
Ag Preserve	6	5	6
Information Technology	45	42	46
Facilities Management	30	22	45
Court Administration	19	21	21
Law Library	2	3	3
Legal Services	59	51	65
Court Reporters	12	17	20
Jury Services	1	1	1
APPS - Supervision Services	115	115	122
Juvenile Probation	52	50	54
APPS- Collections Unit	10	10	10
APPS - Domestic Violence Unit	8	7	12
APPS - Drug Court	5	4	5
APPS - Mental Health Court	1	1	1
Clerk of Courts Office	17	13	21
District Attorneys Office	83	82	90
Register of Wills Office	8	8	9
Prothonotary	25	24	27
Magisterial District Courts	94	90	100
Sheriffs Office	74	64	81
Coroners Office	10	12	12
Prison	249	196	291
Grand Total	1,256	1,164	1,444

2022 Budget



Employees by Department 2020-2022 (FT/PT- Other Funds)

	Actual Payroll Count 12/2020	Actual Payroll Count 12/2021	Funded 2022
Facilities Management	1	2	2
Domestic Relations	88	81	101
Youth Intervention Center	89	75	114
Children & Youth	134	120	162
Office of Aging	76	76	94
Drug & Alcohol	10	10	10
Behavioral Health	106	104	130
Developmental Services	53	50	59
Early Intervention	29	30	36
Grand Total	586	548	708

2022 Budget

Payroll- Salary Attrition Savings (General Fund)

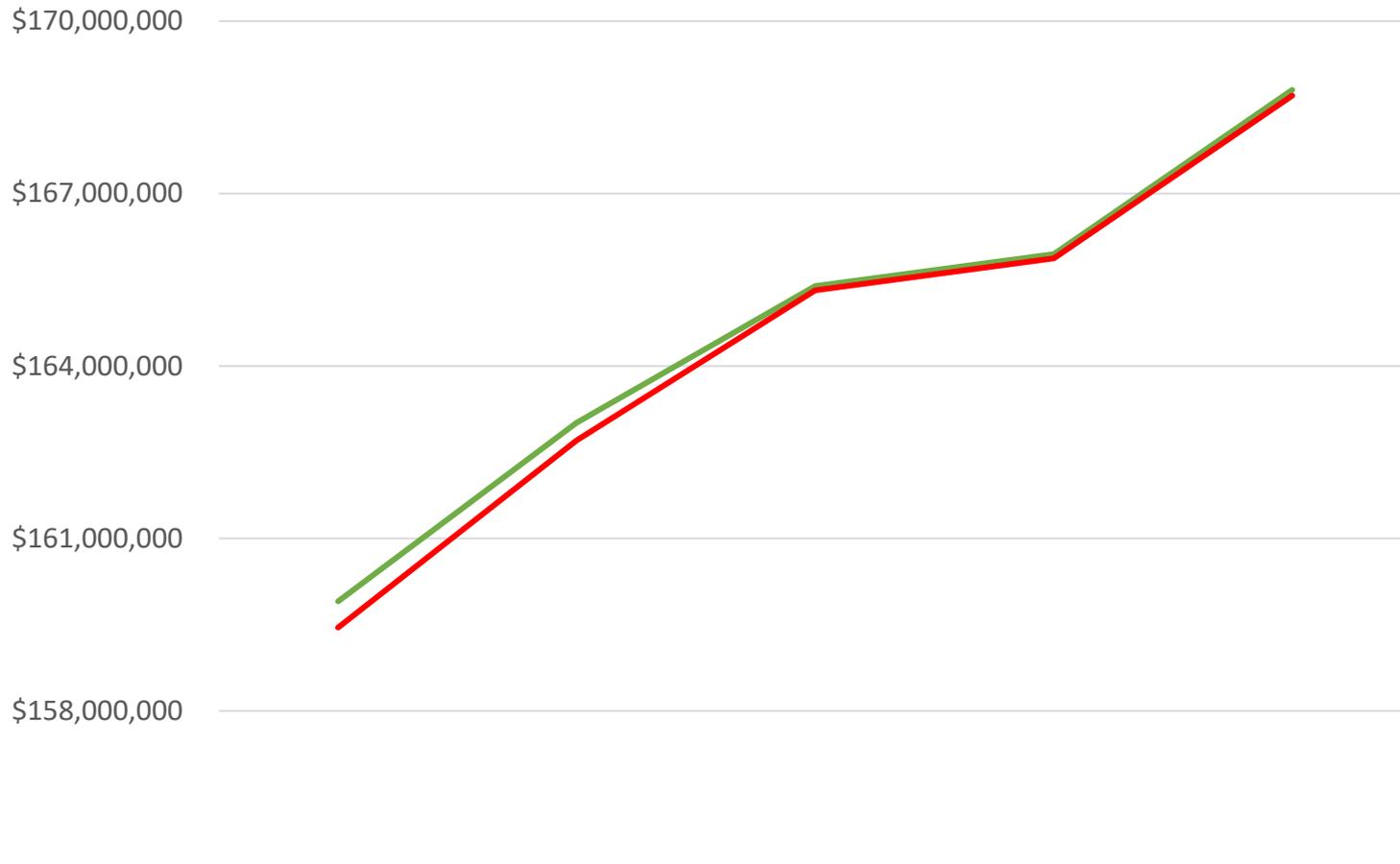


	Salary & Other Pay	Anticipated Attrition	Net Salary & Other Pay
Commissioners Office	\$ 638,326	\$ (10,222)	\$ 628,104
Purchasing	492,093	(11,742)	480,351
Human Resources	567,771	(33,583)	534,188
Budget Services	202,818	-	202,818
Property Assessment	955,080	(65,297)	889,783
Veterans Affairs	171,857	(7,470)	164,387
Legal Department	574,974	(38,876)	536,098
Voter Registration	31,691	-	31,691
Treasurers Office	489,751	(12,559)	477,192
Controllers Office	523,024	(23,452)	499,572
Recorder of Deeds	1,276,561	(52,571)	1,223,990
Tax Collectors	339,276	(49,408)	289,868
Parks	839,205	(56,152)	783,053
Public Safety Training Center	241,206	(17,793)	223,413
Public Defender	2,457,041	(78,322)	2,378,719
Emergency Management	460,268	(14,853)	445,415
Communications	5,763,842	(88,766)	5,675,076
Planning	1,597,010	(133,128)	1,463,882
Ag Preserve	319,198	(11,762)	307,436
Information Technology	2,734,520	(138,222)	2,596,298
Facilities Management	1,418,721	(220,150)	1,198,571
Court Administration	862,516	(18,423)	844,093
Law Library	102,958	(4,577)	98,381
Legal Services	1,998,003	(131,452)	1,866,551
Court Reporters	1,288,611	(88,423)	1,200,188
Jury Services	28,472	(2,801)	25,671
APPS - Supervision Services	6,679,868	(154,293)	6,525,575
Juvenile Probation	3,039,801	(153,962)	2,885,839
APPS- Collections Unit	475,046	(28,567)	446,479
APPS - Domestic Violence Unit	20,578	-	20,578
APPS - Drug Court	296,395	(14,821)	281,574
APPS - Mental Health Court	54,345	(1,720)	52,625
Clerk of Courts Office	601,646	(26,654)	574,992
District Attorneys Office	5,274,727	(106,880)	5,167,847
Register of Wills Office	316,724	(15,655)	301,069
Prothonotary	810,689	(41,075)	769,614
Magisterial District Courts	2,711,405	(126,316)	2,585,089
Sheriffs Office	3,543,290	(234,056)	3,309,234
Coroners Office	627,766	-	627,766
Prison	15,739,091	(630,000)	15,109,091
Grand Total	\$ 66,566,166	\$ (2,844,003)	\$ 63,722,163

2022 Budget



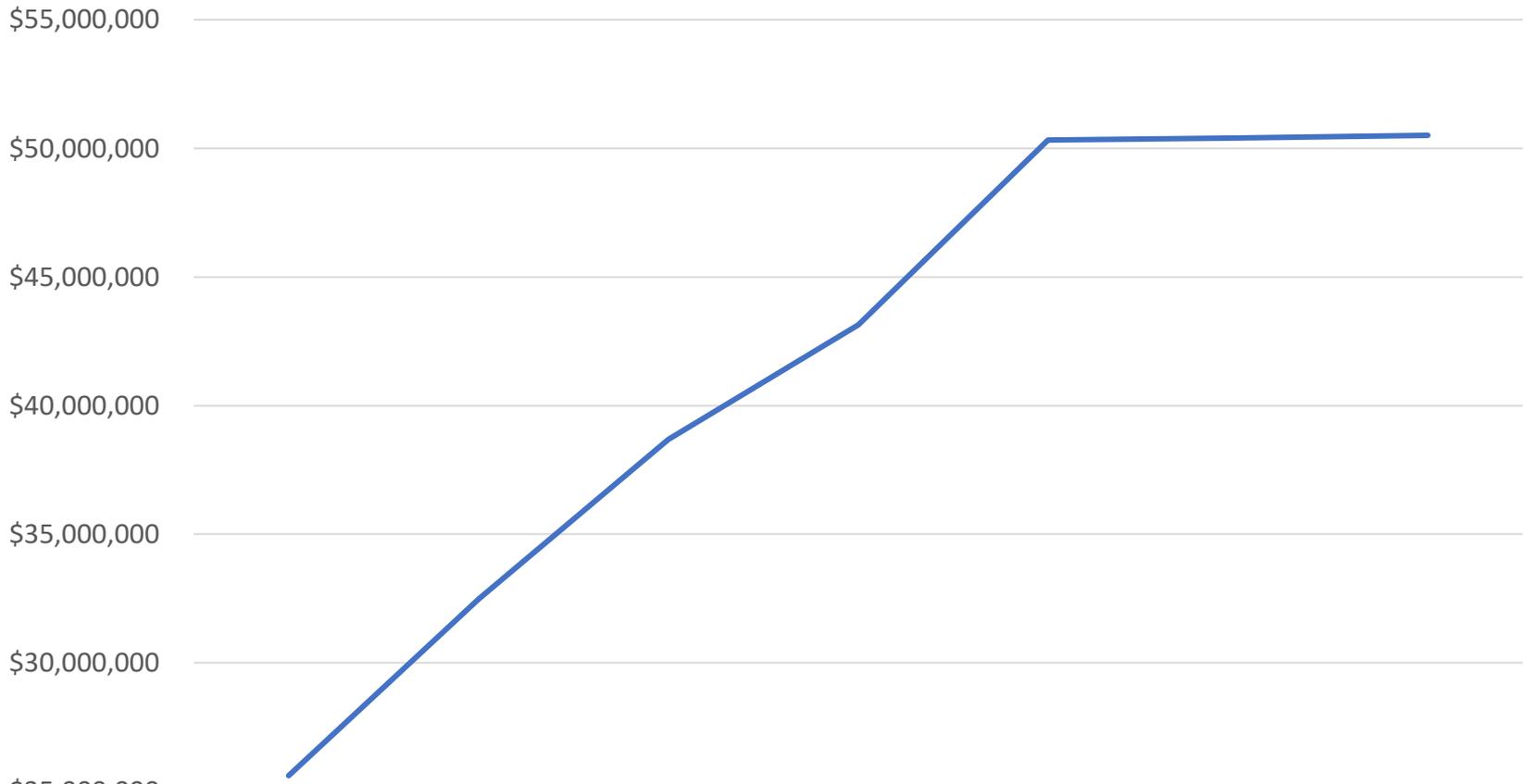
General Fund Revenue and Expense Budgets- 2018-2022



	2018 Adopted	2019 Adopted	2020 Adopted	2021 Adopted	2022 Proposed
REVENUE	\$159,906,769	\$163,009,371	\$165,392,244	\$165,948,168	\$168,800,700
EXPENSE	\$159,448,894	\$162,701,704	\$165,315,362	\$165,873,168	\$168,700,700

2022 Budget

General Fund- Fund Balance History- 2016-2022



2016 Actuals	2017 Actuals	2018 Actuals	2019 Actuals	2020 Actuals	2021 Estimated	2022 Estimated
\$25,612,405	\$32,471,990	\$38,687,981	\$43,137,693	\$50,330,744	\$50,405,744	\$50,505,744

2022 Budget

Commissioners & Public Comments/Questions

